



DEPARTMENT OF THE NAVY
OFFICER IN CHARGE OF CONSTRUCTION
MARINE CORPS INSTALLATIONS EAST
NAVAL FACILITIES ENGINEERING COMMAND MID-ATLANTIC
1005 MICHAEL ROAD
CAMP LEJEUNE, NC 28547-2521

TELEPHONE:
(910) 451-2582
FAX 451-5629
IN REPLY REFER TO:
N40085-see below
CLNC/rmm
26 January 2012

VIA ELECTRONIC MAIL

Re: Contract Numbers: See Above, Multiple Award Construction Contract (MACC), Camp Lejeune, North Carolina

Gentlemen:

In accordance with the contract clause entitled "Ordering of Work" contained in the referenced contracts, it is intended to issue a contract task order to the successful offeror for the following project:

Project No. 12-0047, P1285 SOF Armory Facility Expansion

A site visit WILL be conducted for this project, a time a date of the site visit will be forthcoming. Your proposal, to include your cost estimate and a list of subcontractors to be utilized under each task order, shall be submitted to the attention of the undersigned at this office by not later than **1400, 28 February 2012**. Electronic submission of proposals may be emailed to generalmacc@navy.mil. Receipt of your proposal is subject to FAR 52.215-1, Instruction to Offerors – Competitive Acquisition (JAN 2004) contained in Document 00201. Your price proposal shall be valid for **120** days after the receipt of your proposal. Please note that no bid bond is required.

Your proposal will be reviewed and evaluated based on price and past performance. You will be contacted to discuss minor clarifications or questions concerning your proposal and

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to establish a specific time if negotiations are conducted. We intend to evaluate proposals and issue a task order without discussions (except communications conducted for the purpose of minor clarification). Therefore, each initial offer should contain the offeror's best terms from a price standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary.

The Wage Determination that is applicable for this project is NC120038, Building

The Contract Completion Date (CCD) is 480 days after award.

SPECIAL NOTES

***DELETE Section 01 11 00 Part 1.8, GOVERNMENT-INSTALLED WORK, from the provided specifications.**

Price Proposal Form

The proposed price shall be the lump sum price for the following items:

CLIN 0001- Base Bid

CLIN 0001, base bid, expansion of the SOF Armory Facility, which includes minor demolition, site preparation, and construction of a 16,194 SF addition to the existing armory facility RR455 complete with a 4,123 SF covered weapons cleaning area. Work also includes all site improvements, grading and drainage, minor utilities and other incidental related work. The work associated with this project shall be in accordance with the provided specifications and drawings, but not including the work indicated or specified to be provided under CLINs 0002-0004.

Total Price for CLIN 0001 \$ _____

CLIN 0002- Option 1

CLIN 0002 is for providing all work in connection with concrete and asphalt paving, sub-base preparation, and other related work as indicated on sheets CS701, sheet CS501, Detail D1, the provided drawings and specifications, but excluding work described in CLINs 0001, 0003, and 0004.

Total Price for CLIN 0002 \$ _____

CLIN 0003- Option 2

CLIN 0003 is for interior design services. This CLIN includes the price to design and provide the final, best value Furniture, Fixtures, and Equipment package and to prepare supporting plans and procurement data in accordance with the design schedule, but excluding the work described in CLINs 0001, 0002, and 0004.

Total Price for CLIN 0003 \$ _____

CLIN 0004- Option 3

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CLIN 0004 is for all labor, material, equipment, transportation, and supervision required for the Furniture, Fixtures and Equipment (FF&E). Price for CLIN 0004 does not include any of the work described in CLINs 0001, 0002, and 0003.

<u>ITEM</u> <u>Amount</u>	<u>Government Estimate</u>	<u>HAR (NTE 5%)</u>	<u>Estimated FF&E</u>
Labor, Material Equipment, Transportation, and Supervision Required for Furniture, Fixtures And Equipment (FF&E)	\$1,400,000	_____ %	\$ _____
<u>TOTAL PRICE FOR ALL CLINS 0001, 0002, 0003, 0004</u>			\$ _____

CONTRACT LINE ITEM NOTES

General

1. Award will be made on the total sum of CLINs 0001, 0002, 0003 and 0004.
2. FAR 52.217-5, Evaluation of Options (Jul 1990) – Except when it is determined in accordance with FAR 17.206 (b) not to be in the Government's best interest, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).
3. The Government may reject an offer as nonresponsive if it is materially unbalanced as to prices for the basic requirement and the option quantities. An offer is unbalanced when it is based on prices significantly less than cost for some work and prices which are significantly overstated for other work.
4. The Government reserves the unilateral right to award Items 0002, 0003 and 0004 to the contractor at the proposed price within 365 calendar days after contract award. A firm fixed proposed price is required for Items 0001, 0002, 0003 and 0004. No provision is made for economic price adjustment. If Options are exercised, the contract completion date remains 480 calendar days after award of the contract.
5. If CLIN 0002 is exercised, additional bonding and consent of surety will be required. Consequently, the Performance Bond shall reflect 100 percent of the aggregate of CLINs 0001 and 0002. Bonding is not required for the design and procurement and installation of FF&E (CLINs 0003, 0004).

Interior Design Services (CLIN 0003)

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1. Price for obtaining the services for an Interior Designer, certified by the National Council for Interior Design Qualification (NCIDQ). Price for Interior Designer tasks shall include, but are not limited to, gather the Activity's project FF&E and A/V requirements, execution of the FF&E and A/V Best Value Determination process, assurance that all necessary coordination of the building systems and as-built conditions are identified and noted on the floor plans and construction drawings, development of final FF&E package to include furniture/equipment plans, procurement data sheets, cost summary, 8.5"x11" FF&E finish boards and any necessary supplementary documentation, attendance of meetings as required with the Activity and NAVFAC MIDLANT and perform final FF&E and A/V walk-through and punch list(s). Please reference specification section DESIGN, PROCUREMENT AND INSTALLATION OF FURNITURE, FIXTURES AND EQUIPMENT in Administrative Requirements 01 30 01.00 22.

FF&E – Procurement and Installation (Item 0004)

1. In this solicitation, for the FF&E Procurement and Installation option, the contractor will only propose and be evaluated on the HAR rate applied to the Government Estimated amount for FF&E. If the Government chooses to exercise the FF&E Procurement and Installation Planned Modification, the Government will first exercise the Interior Design Services Option (CLIN 0003), which includes a Best Value Analysis. Upon Government approval of the preliminary design and best value analysis, a Best Value Determination (BVD) will be made and will be the rationale for selecting the FF&E vendor(s) for the project. Accordingly, the price(s) provided by the selected vendor(s), using predominately negotiated price schedules from BPA, GSA or other Federal contracts, will be the basis for the actual cost of the Final FF&E Packages. The actual total cost of the awarded planned modifications will be the total of the accepted Final FF&E Package and the HAR rate applied to the accepted Final FF&E Package. Please reference specification section DESIGN, PROCUREMENT AND INSTALLATION OF FURNITURE, FIXTURES AND EQUIPMENT in Administrative Requirements 01 30 01.00 22.
2. Government Estimated Amount for Furniture Fixtures and Equipment (FF&E). The Prime Contractor's proposed HAR may not exceed 5% of the total FF&E costs, as noted on the bid schedule. The Government estimated amount for FF&E includes the FF&E cost, freight and installation charges. The Government estimated amount for FF&E has been identified to provide offerors with the projected magnitude of effort for FF&E. The total estimated budget amount for the FF&E includes the actual cost of the FF&E including freight and installation charges and Prime Contractor's proposed Handling and Administrative Rate (HAR). The Total FF&E Budget Amount (Estimated) shall be entered by the Government.
3. Prime Contractor FF&E Handling and Administration Rate (HAR). Offerors may propose a fee, up to but not to exceed 5%, for the handling and administration of the FF&E. This fee will account for all administrative costs, overhead, bonding fees, administration of subcontractors, profit and any other costs associated with and related to the coordination and processing of the procurement and installation of FF&E. No other charges, expenses, fee, mark-ups, etc., will be authorized. The Prime Contractor's proposed HAR mark-up shall be applied to the Government estimated amount of FF&E to derive a total proposed price for CLIN 0004.

4. The Prime Contractor's FF&E HAR will be incorporated into the contract as proposed and will not be adjusted regardless of fluctuations from the Government budget amount of FF&E. The HAR is a fixed rate. When the final FF&E package is priced, the contractor's HAR, as incorporated into the contract, shall be applied to the FF&E supplier and vendor quotes to derive a total proposed price for final negotiation of the FF&E Option.
5. Price will be evaluated on the total of the Base Price and all the options. However, for the FF&E Procurement and Installation Planned Modification, only the HAR segment of the line item will be utilized in the evaluation (this is the HAR rate multiplied by the Government Estimated Amount for FF&E).
6. If exercised, the FF&E Procurement and Installation Planned Modification line item will be funded separately after completion of FF&E design review, acceptance of FF&E package, and receipt of appropriate funding. The design for the FF&E itself is performed under the Base Amount or other applicable option item. Please reference specification section DESIGN, PROCUREMENT AND INSTALLATION OF FURNITURE, FIXTURES AND EQUIPMENT in Administrative Requirements 01 30 01.00 22.

End of Special Notes

You may contact the OICC at (910) 451-2581 to inspect site conditions, review available as-built drawings, or inquire about other on-site technical details. Any changes to the scope of work will be effected on a Standard Form (SF) 30.

This request does not constitute notice to proceed nor shall it be considered as a commitment on the part of the Government. Any costs incurred prior to issuance of a task order cannot be reimbursed. Costs of such nature are considered to be for the benefit of the Contractor and are incurred at his discretion. The successful offeror will be issued a task order, which will take the form of Department of Defense (DD) Form 1155, under their contract as set forth in FAC 5252.216-9306, Procedures for Issuing Orders (MAR 2002). Direction to proceed for each task order issued will be provided upon receipt and approval of an acceptable performance bond and payment bond under each task order.

We appreciate your cooperation in preparing and submitting your proposal. If you have any questions, please contact the undersigned at (910) 451-2582, ext 5225.

Sincerely,



Ryan McRacken
Contract Specialist